

■ Autumn Maintenance Checklist

Task	Completed	Comments
Roof & Gutter Care		
Clear leaves, moss, and debris from gutters and downpipes.		
Inspect roof tiles, flashing, and seals for signs of wear or damage.		
Ensure water is draining away properly to prevent leaks or flooding.		
Heating & HVAC Systems		
Service boilers and heating systems ahead of increased seasonal use.		
Replace air filters and check airflow for efficiency.		
Test thermostats and controls for accurate performance.		
Exterior & Structural Checks		
Inspect external walls for cracks or weather damage.		
Seal gaps around windows and doors to reduce drafts and heat loss.		
Check pathways, steps, and car parks for damage or trip hazards.		
Safety & Compliance		
Test emergency lighting and replace faulty bulbs.		
Check fire alarms, extinguishers, and smoke detectors.		
Review accessibility routes for safety as darker evenings draw in.		
Preventive Maintenance		
Address minor issues such as loose fittings or worn seals before they escalate.		

Task	Completed	Comments
Schedule regular inspections to stay ahead of seasonal wear and tear.		
Keep a record of maintenance completed for compliance and future reference.		